

State of Wisconsin  
Circuit Court

## Notice of Intake Inquiry

1. Intake Case Number		
2. County		
3. Case Type <input type="checkbox"/> Delinquency <input type="checkbox"/> In Need of Protection/Services under ch. 48 <input type="checkbox"/> In Need of Protection/Services under ch. 938 <input type="checkbox"/> Ordinance/Civil Law		
4. Child's/Juvenile's Last Name	First	Middle
5. Date of Birth		6. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
7. Child's/Juvenile's Street Address	City	State Zip Code
8. Telephone Number	( )	
9. Legal Father's Name	Address	
10. Telephone Number	( )	
11. Legal Mother's Name	Address	
11. Telephone Number	( )	
12. Guardian/Legal Custodian	Address	
12. Telephone Number	( )	

15. The Juvenile Court Intake Office has received a referral from \_\_\_\_\_  
regarding the following allegations:

A referral to court is a serious matter.

An intake inquiry will be conducted on behalf of the court regarding this matter to determine whether the available facts are sufficient to establish jurisdiction and to determine the best interests of your child and of the public with regard to any action to be taken.

**You and your child are requested to be present at an intake conference scheduled below.**

16. Date	Time	17. Location
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The Wisconsin State Statutes require that an intake worker's recommendation be made **within 40 days of referral**. However, no child/juvenile or other person may be compelled by an intake worker to appear at any conference, produce any papers, or visit any place. **Failure to attend this conference may result in referral to court.**

19. Intake Agency's Name	Address	Telephone Number
20. Name of Intake Worker	Signature	Date